

# DELEGATE PROTOCOL

## FUNDED DELEGATES (# determined annually)

### Selection criteria in rank order include:

1. eChapter as primary chapter
2. Previous participation in eChapter activities
3. One slot will be designated for a first-time AORN Expo Delegate
4. Candidates must be willing to assume all delegate responsibilities listed below, including post-AORN EXPO website narrative contribution  
*Note: It is understandable that conflicts can occur; it is essential to negotiate conflicts with the Delegate Chair*
5. Delegates are expected to continue participating in eChapter activities for the remainder of the year following the AORN EXPO & Congress

### Funded Delegate Responsibilities:

- A. **DURING** the AORN Congress and Global Surgical Conference and Expo.
- B. Attend the annual eChapter Meeting
- C. Attend all Congress sessions. a. Forums b. House of Delegate sessions c. Voting
- D. Sitting with the delegation is not mandatory except for the House of Delegates sessions, but is essential that you check in with your assigned Board member or the Delegate Chair to document your presence at the required events.
- E. **AFTER** the AORN Global Surgical Conference and Expo.
  - 1) Submit a written AORN Global Surgical Conference and EXPO narrative to share your education experience with eChapter members.. (This should include “pearls” that will improve your practice, learned from sessions or from the Expo.)
  - 2) Attend a minimum of 3-eChapter events during the 12 months following the AORN Global Surgical Conference and Expo.
  - 3) Run for office.
    - **Odd years:** President-Elect, Treasurer, Board Member (x2), and Nominating Committee (x3)
    - **Even years:** President-Elect, Secretary, Board Member (x2), and Nominating Committee (x2)
  - 4) Participate on, or Chair an eChapter committee:
    - Bylaws
    - Communications
    - Education, Research & Evidence-Based Practice
    - Finance
    - Membership Engagement
    - Nominating
    - Ways And Means
    - Other Ad hoc Committees at the discretion of the President
- F. Delegates serve for 1 year beginning with the AORN EXPO. If a delegate does not fulfill the delegate requirements, they are ineligible to serve as a delegate the following year.

## NON-FUNDED DELEGATES (# determined annually)

### Selection criteria:

- eChapter as primary chapter

### Non-Funded Delegate responsibilities:

- A. Non-funded Delegates **MUST** attend all Forum and House Sessions
- B. Non-funded delegates must sit in eChapter designated section at the House sessions
- C. Non-funded Delegates must check in with Delegate Chair for accurate count
- D. Non-funded Delegates are excused from any other responsibilities